

Dear Students and Parents,

By now you should have all received Zoom invites for the online classes for the remaining weeks of 2020-Q1. If not, please file a case using one of the File Case links below.

Known Issue:

Currently the third-party mail server we relied upon is experiencing problem with sending emails to those Microsoft accounts (Hotmail, msn, outlook). For the time being, please update your contract info with a different email alias.

A Few Useful Links:

Google form for updating your contact info, or adding your kid's email address so that they can receive Zoom online meeting invites directly from us:

<https://forms.gle/KoVK4dNyJLGndfh6>

Shared Google drive which contains all the reference pictures used by our teachers for online classes:

[https://drive.google.com/drive/folders/1eBxbeT6Ls-UgkUznXG\\_l8fa6FEVkm93h](https://drive.google.com/drive/folders/1eBxbeT6Ls-UgkUznXG_l8fa6FEVkm93h)

Art supply lists for all the classes, with links to Amazon:

[http://www.ichenartacademy.com/art\\_supply.html](http://www.ichenartacademy.com/art_supply.html)

Open a case for online class with Fremont school:

[http://www.ichenartacademy.com/open\\_case\\_fremont.html](http://www.ichenartacademy.com/open_case_fremont.html).

Open a case for online class with Pleasanton school:

[http://www.ichenartacademy.com/open\\_case\\_pls.html](http://www.ichenartacademy.com/open_case_pls.html)

[Fremont 2020-Q2 Class Selection Form](#)

[Pleasanton 2020-Q2 Class Selection Form](#)

Important Dates

3/18 – 3/24: Online trial and beta test. Students can do makeup during this week.

3/25: 2020-Q1 remaining classes resume. Q1 will be extended by one week till 4/3.

3/27: Last day for 9- or 12-month plan students to make tuition payment for 2020-Q2 and receive guaranteed spot.

4/3: Last day of 2020-Q1

4/4: First day of 2020-Q2 (we will have classes during the spring break week.)

How to Contact Us:

Our offices in Fremont and Pleasanton will be closed until further notice. The best way to reach us is through emails and phones:

Fremont School:

[jessica@ichenartacademy.com](mailto:jessica@ichenartacademy.com) 510-353-0860

Pleasanton School:

[pls-office@ichenartacademy.com](mailto:pls-office@ichenartacademy.com) 925-353-2877

Web site: <http://www.ichenartacademy.com/contactus.html>

Upcoming online payment:

We will soon open up PayPal online payment. If you are not sure what your balance for Q2 is, please email us.

We are committed to providing the best art education to our students, both in-person and online. Your understanding and support are much appreciated.

Regards,

Ichen Wu  
Principal and Art Director, Ichen Art Academy, Inc.